

# Ryan S. Rebke

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## Experiential Overview

- NAIT Digital Media Design diploma program, web/Flash specialization.
  - Bachelor of Arts degree, psychology major.
  - University yearbook editor.
  - Operations Supervisor for a local computer retail outlet.
  - Proven initiative and achievement in academics and volunteer activities.
  - Experienced in website design and development for professional clients.
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## Skills Summary

### Web/Flash Design and Development

- **Website layout and styling** (HTML/XHTML, CSS)
  - **Interactive media design** (JavaScript/DHTML, Flash, AS2, AS3)
  - **Application development and database integration** (PHP, MySQL, XML, Flash, AS2, AS3)
  - **Graphic design, photo editing and image formatting** for the web (Photoshop, Illustrator, other graphic and media design software)
  - Experience designing, developing and launching websites for client businesses.
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### Leadership and Management

- As **Operations Supervisor** for CompuSmart, developed and implemented new operations procedures and standardized inter-store shipping procedures for multiple locations.
  - As **Yearbook Editor** and student council member for Taylor University College, assembled a volunteer yearbook team and managed production of the yearbook project.
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### Written Communications

- As an undergraduate student at Taylor University College, developed **strong written communication skills** through the composition of **research papers** in multiple faculties.
  - As **Yearbook Editor** for Taylor University College, edited 88 yearbook pages for grammar, punctuation, capitalization, and spelling as well as composing several articles for publication.
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## Education

*September 2007 - present* Northern Alberta Institute of Technology – Digital Media Design diploma *Edmonton, AB*

- Graduation pending (April 2009).

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*September 2002 - April 2005* Taylor University College – Bachelor of Arts degree, psychology major (graduated with distinction) *Edmonton, AB*

- Received **Senior Award in Psychology** (2004).

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## Employment History

*December 2005 - June 2007* CompuSmart – Operations Supervisor/Keyholder *Edmonton, AB*

- Hired as shipper/receiver, later promoted to **Operations Supervisor** and **Keyholder**.
  - Awarded **first pay raise six months early** in recognition of excellent work performance.
  - Overhauled the organization and layout of two store warehouses.
  - Developed and implemented **new operations procedures**, effectively eliminating RMA backlog, tech department transfer delays, and inventory inaccuracies.
  - Simplified and **standardized the inter-store shipping procedure** for all Edmonton locations.
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*January 2008 - September 2008* Blockbuster Video – Customer Service Representative *Leduc, AB*

- Performed front-end customer service and operations tasks.

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## Volunteer Involvement

### Yearbook Editor

- Assembled a volunteer yearbook team and managed production of the 2004/05 Taylor University yearbook.
  - Served as a voting member of student council and managed the yearbook budget.
  - Contributed to photography, article writing, spread layout and page design.
  - Edited and approved all images, articles, and page designs before submitting spreads for publication.
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### Retreat Volunteer/Public Speaker

- Volunteer annually at a mother-daughter retreat focused on cultivating positive self-image and healthy relationships.
- Speak on “boundaries in relationships” and “how guys see girls.”
- Co-coordinator for male volunteers.